

## **SCRUTINEERING HIGHLAND DANCE**

Scrutineering is an important job at any dance competition and FUSTA feels strongly that training should be available for those who want to learn how to scrutineer. As part of its Scrutineer Certification program, an instruction manual with practice pages and a final exam were developed by FUSTA. Those who pass the test are included in FUSTA's data bank of certified scrutineers. Any organizer in need of certified scrutineers may contact FUSTA for names of volunteers.

Those who scrutineer hold a position of trust where confidentiality is essential. Although cell phones are not banned from scrutineering areas at this time, any scrutineer found using a phone or other electronic device to pass confidential information including the results before they are announced or judges' comments will no longer be permitted to scrutineer any Competitions, Championships, or Premierships registered with FUSTA.

### **Scrutineering a Highland Dance Championship, Premiership or Competition by Hand**

In a Championship such as a Regional or National final or in a Premiership, it is highly recommended to have at least four scrutineers who can check one another's results. In some cases you might have two sets of people using separate computers. In other cases two people enter the data into a computer while the others tabulate the results by hand. It is always a good idea, but not a requirement, to have a team tabulate by hand when using a computer program. When there are six or more age groups in a Championship or Premiership, there must be at least four scrutineers. FUSTA currently recommends and endorses the program called Highland Scrutineer or any other SOBHD approved scoring system.

Occasionally, cases arise where the results are entered by hand instead of using a computer. For example, you might experience a power outage, other computer problems, or you might not want to expose your computer to the weather. Therefore, let's proceed through the steps for tabulating the results by hand. This portion will take longer than the description of the computer program because you are doing the work by hand and need to understand what you are doing and why which is a good idea even if a computer is used.

During a Competition, Championship, or Premiership, from the first set until the final set danced, no person should be allowed to contact the judge(s) except the scrutineers or the steward authorized to collect the judge's sheets on behalf of the scrutineers.

The decision of the judge is final and no discussion or correspondence can be entered into between a judge and competitor or the parent/guardian of a competitor regarding any decision made by that judge. Judges' marks are only made available for scrutineering purposes and must not be given out to competitors, parents, teachers or general enquires.

If a judge alters a mark, such alteration must be clearly initialed. Marking sheets should be handed to the steward (runner) before judges leave their seats and they cannot be altered thereafter unless to correct any error of detail discovered by the scrutineer.

In Championships, Premierships, or Choreography (whenever 3 judges adjudicate an event) the first six placings of each judge will be scrutineered and displayed.

**Best Judging Practice:**

- Each competitor's number must be written down by the judge.
- Each competitor must be awarded a mark after completing their dance and prior to the commencement of the next set.
- The reason for disqualification of any competitor must be clearly stated.
- Judges must sign their own judging sheets.
- Judges should give 6 clear placing in a Championship or Premiership and for competitions provide the requisite clear placings requested by the organizer.
- There should be no parking marks given.
- If a mark is altered, such alteration must be clearly initialed by the judge.
- When marks are deducted, the judge should make it clear on their sheet that this has been done and put their final mark in the "total" column.
- All competitor numbers and marks need to be clear and legible.
- Judges should refrain from self-scrutineering.
- Judges sheets should be completed in pen.
- Judges should ensure they have taken down the correct number for each dancer and ensure that they allocate the correct mark for each dancer.

Note: If this is a large Championship or Premiership, consider collecting a sample of each Judge's handwriting (Appendix A).

Effective January 2017: judge's placings should be converted to the subsequent points:

1st place	137
2nd place	91
3rd place	71
4th place	53
5th place	37
6th place	23

The following system must be carried out for each event.

**Step One:** Collect the judges' sheets for a dance as soon as it is completed. Quickly make sure all marks are legible, that every dancer has a score and that the judge has signed the sheet. If something is amiss, approach the judge as soon as possible but not during a dance (i.e. at the end of the age group/section).

**Step Two:** Convert each Judge's Marks to a rank order. The dancer with the highest mark is 1, the next highest is 2, and so on through number 6. You do not need to rank placings after 6 in a Championship or Premiership. Occasionally, in a regular competition with large classes, the organizer will request that you rank placings to a specific number beyond 6 according to the number of prizes to be awarded.

The Judge's Marks are important and should only be used for determining placings. A small difference in Judge's Marks counts the same as a large difference. Here are some examples. In each case, the Judge's Mark is shown first and then the placing. The marks by the three judges differed sharply, but placings for Judge A and B are identical. Only the placings count.

Dancer Number	Judge A's	
	Marks	Placing
201	66	
202	71	<b>5</b>
203	87	<b>1</b>
204	74	<b>3</b>
205	73	<b>4</b>
206	67	<b>6</b>
207	79	<b>2</b>
208	DQ (disqualification)	

Dancer Number	Judge B's	
	Marks	Placing
201	76	
202	79	<b>5</b>
203	81	<b>1</b>
204	80	<b>3</b>
205	79 ½	<b>4</b>
206	78	<b>6</b>
207	80 ½	<b>2</b>
208	Ø (DQ)	

Dancer Number	Judge C's	
	Marks	Placing
201	76	
202	79	<b>5</b>
203	81	<b>1</b>
204	80	<b>3</b>
205	80	<b>3</b>
206	78	<b>6</b>
207	80 ½	<b>2</b>
208	Disq.	

Suppose Judge C gave two dancers identical marks on one dance and both are high enough to finish in the top six placings. In that case, both dancers get the rank of the higher placing. For instance, if they tied for third place, they both get the Dance Points for finishing third. No one places fourth. The dancer with the next highest marks places fifth. See above for an example:

**Step Three:** Convert dancers' placings to Dance Points, using only this scale, as approved effective January 2017 by the Scottish Official Board of Highland Dancing (SOBHD)

1st place	137
2nd place	91
3rd place	71
4th place	53
5th place	37
6th place	23

Applying these Dance Points to the example above, we get these results:

Dancer Number	Dance	
	Points	Placing
202	37	<b>5</b>
203	137	<b>1</b>
204	71	<b>3</b>
205	53	<b>4</b>
206	23	<b>6</b>
207	91	<b>2</b>

Dancer Number	Dance	
	Points	Placing
202	37	<b>5</b>
203	137	<b>1</b>
204	71	<b>3</b>
205	53	<b>4</b>
206	23	<b>6</b>
207	91	<b>2</b>

Dancer Number	Dance	
	Points	Placing
202	37	<b>5</b>
203	137	<b>1</b>
204	71	<b>3</b>
205	71	<b>3</b>
206	23	<b>6</b>
207	91	<b>2</b>

**\*\*Check Yourself:** Here is another set of marks. Determine the placings and then determine the number of Dance Points. Compare your answers to answer A Page 25.

Dancer Number	Judge's Marks
221	74
222	75
223	68
224	78
225	73
226	76
227	65
228	75 ½

**Step Four:** If your competition is not a Championship, proceed to Page 21 **How To Scrutineer A Competition.**

However, if you are scrutineering a Championship or a Premiership, you will now combine the results of Judge A, B, and C for each dance and for the total Aggregate Points to determine the Champion/Winner through 6<sup>th</sup> place. Please note, some Championships, Premierships, and Choreography events may use more than three different judges. Be careful and always ensure the correct judge's rotation and marks are carried forward to the appropriate scrutineering work sheet.

You will have a scrutineering work sheet for each dance (Appendix B). Next to each dancer number will be three columns to enter the Dance Points converted from each of the three judge's marks. That is, you take the Dance Points that you determined in Step Three and enter them. You repeat for each of the three judges.

Dancer	Judge A (left)	Judge B (center)	Judge C (right)	TOTAL Dance Points	Placing	Championship Points
202	37	37	37			
203	137	137	137			
204	71	71	71			
205	53	53	71			
206	23	23	23			
207	91	91	91			

Next you add the points for the three judges, going across for each dancer. Example:

Dancer	Judge A (left)	Judge B (center)	Judge C (right)	TOTAL Dance Points	Placing	Championship Points
202	37	37	37	111	<b>5</b>	
203	137	137	137	411	<b>1</b>	
204	71	71	71	213	<b>3</b>	
205	53	53	71	177	<b>4</b>	
206	23	23	23	69	<b>6</b>	
207	91	91	91	273	<b>2</b>	

The total of the Dance Points (fifth column) determines the placing for this dance. So you can now enter who placed first, second, and so forth in the sixth column. After you finish that column, you convert placing to Championship Points in the seventh column.

Again, use the formula: first = 137, second = 91, third = 71, fourth = 53, fifth = 37, sixth = 23. The Championship Points will carry on to the next step.

Dancer	Judge A (left)	Judge B (center)	Judge C (right)	TOTAL Dance Points	Placing	Championship Points
202	37	37	37	111	<b>5</b>	37
203	137	137	137	411	<b>1</b>	137
204	71	71	71	213	<b>3</b>	71
205	53	53	71	177	<b>4</b>	53
206	23	23	23	69	<b>6</b>	23
207	91	91	91	273	<b>2</b>	91

Sometimes two or three dancers will tie on the number of Dance Points. If so, each receives the points for the highest placing. In the example below, three dancers tied for second place. All three receive 91 points for finishing second. No one receives points for third or fourth place. The next dancer places fifth and receives 37 points.

Dancer	Judge A (left)	Judge B (center)	Judge C (right)	TOTAL Dance Points	Placing	Championship Points
231	53	71	91	<b>215</b>	<b>2</b>	<b>91</b>
232	91	53	71	<b>215</b>	<b>2</b>	<b>91</b>
233	137	137	137	411	<i>1</i>	137
234	71	91	53	<b>215</b>	<b>2</b>	<b>91</b>
235	37			37		
236	23	23		46	6	23
237		37	37	74	5	37
238			23	23		

To add the Dance Points (e.g., 53 + 71 + 91), you have a number of choices: First, you can do it in your head or with pencil and paper, as you were taught in school. (How rusty is your arithmetic?) Second, you can use a calculator, preferably one that prints a tape. Or third, you may use a Scrutineering Quick Finder (see full printable Quick Finder in Appendix C).

137	137	137	137	548		137	71	71	71	350		91	71	71	71	304
137	137	137	91	502		137	71	71	53	332		91	71	71	53	286
137	137	137	71	482		137	71	71	37	316		91	71	71	37	270
137	137	137	53	464		137	71	71	23	302		91	71	71	23	256
137	137	137	37	448		137	71	53	53	314		91	71	53	53	268
137	137	137	23	434		137	71	53	37	298		91	71	53	37	252
137	137	91	91	456		137	71	53	23	284		91	71	53	23	238
137	137	91	71	436		137	71	37	37	282		91	71	37	37	236
137	137	91	53	418		137	71	37	23	268		91	71	37	23	222
137	137	91	37	402		137	71	23	23	254		91	71	23	23	208
137	137	91	23	388		137	53	53	53	296		91	53	53	53	250
137	137	71	71	416		137	53	53	37	280		91	53	53	37	234
137	137	71	53	398		137	53	53	23	266		91	53	53	23	220
137	137	71	37	382		137	53	37	37	264		91	53	37	37	218
137	137	71	23	368		137	53	37	23	250		91	53	37	23	204
137	137	53	53	380		137	53	23	23	236		91	53	23	23	190
137	137	53	37	364		137	37	37	37	248		91	37	37	37	202
137	137	53	23	350		137	37	37	23	234		91	37	37	23	188
137	137	37	37	348		137	37	23	23	220		91	37	23	23	174
137	137	37	23	334		137	23	23	23	206		91	23	23	23	160
137	137	23	23	320												

**REMINDERS:**

- If one judge becomes ill or is otherwise unavailable at the last moment and no replacement is available, a Championship or Premiership may proceed with two judges. Treat the third judge as if he/she had given zeros to all dancers.
- Judges must clearly initial any changes they make on their sheet.
- Once the judges' sheets have been collected, a judge may not request to see a sheet again for the purpose of changing his/her initial scores unless to correct any error of detail discovered by the scrutineer.
- Judges may use fractions to separate dancers but not decimals.
- Someone from the scrutineering team should approach the judge if a dancer does not have a score, if a number is unreadable, or a judge failed to sign his/her sheet. Wait until the end of a class to approach a judge because it holds up the competition and breaks the focus and train of thought.
- If there is any uncertainty about a judge's handwriting, please don't guess, verify judge's mark with that judge.
- Keep track of the different judges. They may change positions for the each dance to give each equal vantage points during the competition.
- Some scrutineering committees find it useful to color code each judge's individual sheets and to put the same code on the scrutineering sheet.

All right, time to test yourself again. Here are three judges' sheets. Determine the placings, enter them in the scrutineering sheet, assign Dance Points, and then determine each dancer's Total Dance Points. Finally, determine the Placings and Championship Points. When you finish, check answer B, Page 25. During an actual competition, you will work with a partner, so that one of you checks the other one's entries and addition. If someone is entering the results onto a computer, the people doing it by hand should now compare your results to those of the computer. If you find a discrepancy, search until you find the mistake. Sometimes it's your mistake; sometimes someone entered numbers incorrectly into the computer.

Keep all Judges' sheets, computer printouts, and worksheets neatly organized in a "two envelope" folder.

Dancer	Judge B's Marks
341	82
342	71
343	80
344	75
345	73
346	82 ½
347	78
348	77
349	83
350	84

Dancer	Judge C's Marks
341	77
342	68
343	74
344	73
345	75
346	79
347	76
348	71
349	78
350	80

Dancer	Judge A's Marks
341	82
342	70
343	79
344	77
345	80
346	81
347	75
348	73
349	86
350	83

Dancer	Judge B (left)	Judge C (center)	Judge A (right)	TOTAL Dance Points	Placing	Championship Points
341						
342						
343						
344						
345						
346						
347						
348						
349						
350						

Check answer B, Page 25.

### **Step Five: Aggregating Results from Several Dances**

You will repeat the previous steps for each dance during the competition. For each dance, you enter the Dance Points for each dancer on the **Aggregate sheet**. To speed up the process at the end of the competition, you can enter the results for each dance and tabulate as you go. For example, enter the Fling results on the Aggregate Sheet as soon as you have them, while the Sword is still underway.

In the Championship Aggregate Sheet example below, you will see each competitors' Championship Points on each of four dances, plus the Total Points.

### **CHAMPIONSHIP AGGREGATE SHEET**

Dancer #	Fling	Sword	ST	S/R	Total Points	Placing (Results)
291						
292	<b>23</b>	<b>37</b>	<b>71</b>	<b>91</b>	<b>222</b>	<b>5</b>
293	<b>137</b>	<b>91</b>	<b>137</b>	<b>137</b>	<b>502</b>	<b>1</b>
294	<b>91</b>	<b>137</b>	<b>37</b>	<b>23</b>	<b>288</b>	<b>2</b>
295	<b>53</b>				<b>53</b>	
296	<b>37</b>	<b>53</b>	<b>91</b>	<b>53</b>	<b>234</b>	<b>4</b>
297	<b>71</b>	<b>71</b>	<b>53</b>	<b>71</b>	<b>266</b>	<b>3</b>
298			<b>23</b>	<b>37</b>	<b>60</b>	<b>6</b>
299		<b>23</b>			<b>23</b>	

It is not necessary to list every dancer on the Aggregate work sheet or in numeric order. It is very important that the corresponding dance results are recorded correctly on the Aggregate work sheet. Also, you may want to keep a running total as you go. See the next example.

### CHAMPIONSHIP AGGREGATE SHEET

Dancer #	Fling	Sword	ST	S/R	Total Points	Placing (Results)
293	<b>137</b>	<b>91 / 228</b>	<b>137 / 365</b>	<b>137</b>	<b>502</b>	<b>1</b>
294	<b>91</b>	<b>137 / 228</b>	<b>37 / 262</b>	<b>23</b>	<b>288</b>	<b>2</b>
297	<b>71</b>	<b>71 / 142</b>	<b>53 / 195</b>	<b>71</b>	<b>266</b>	<b>3</b>
295	<b>53</b>	<b>- / 53</b>	<b>-</b>	<b>-</b>	<b>53</b>	
296	<b>37</b>	<b>53 / 90</b>	<b>91 / 181</b>	<b>53</b>	<b>234</b>	<b>4</b>
292	<b>23</b>	<b>37 / 60</b>	<b>71 / 131</b>	<b>91</b>	<b>222</b>	<b>5</b>
299		<b>23</b>	<b>-</b>	<b>-</b>	<b>23</b>	
298			<b>23</b>	<b>37</b>	<b>60</b>	<b>6</b>

#### Step Six: Breaking a Tie in a Championship – Method One.

Back in Step Four, where you were combining three judges' results for a *single dance*, you would *not* break ties. If two or three dancers tied for one place, each of them receives it. However, at the end of a Championship, if a tie resulted for any of the dancers in top six overall placings, you must attempt to break the tie.

There are three SOBHD approved methods of breaking ties. Each Method must be calculated in order. If none is successful, the tie(s) stands (as unbroken). Therefore, stop on the Method used if the tie is broken.

**Method One** counts the number of times dancers involved in the tie(s) placed first overall (received a 1<sup>st</sup> place prize or medal) in the four dances. **Do NOT** count the number of times out of a possible twelve that an individual judge placed someone first. What counts is the number of times that a dancer finished first **overall** for a given dance.

If the tied dancers did not receive a 1<sup>st</sup> place medal or prize in any of the four dances, move on to Breaking a Tie, Method Two.

Here are some examples using **Method One**.

Dancer #	Fling	Sword	ST	S/R	Total Championship Points	Results
451	<b>137</b>	<b>137</b>	<b>37</b>	<b>23</b>	<b>334</b>	
452	<b>137</b>	<b>91</b>	<b>53</b>	<b>53</b>	<b>334</b>	
453	<b>71</b>	<b>71</b>	<b>137</b>	<b>137</b>	<b>416</b>	
454	<b>37</b>	<b>53</b>	<b>71</b>	<b>91</b>	<b>252</b>	
455	<b>53</b>	<b>37</b>	<b>91</b>	<b>71</b>	<b>252</b>	
456	<b>23</b>	<b>23</b>		<b>37</b>	<b>97</b>	
457	<b>0</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>23</b>	
458	<b>0</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>23</b>	



**Method 1 (total number of firsts)**

No.	Firsts
451	2
452	1

Dancers 451 and 452 tied with 334 Total Championship Points. Dancer 451 finished with first in two dances (Fling and Sword) whereas Dancer 452 finished first on only one dance (Fling). The tie is broken in favor of Dancer 451 using **Method One**. Dancer 451 finishes ahead of dancer 452 . **It is not necessary to use any other steps to break the tie.**

Dancers and 454 and 455 also tied.

**Method 1 (total number of firsts)**

No.	Firsts
454	none
455	none

**Method One** could not break the tie because neither of the tied dancers received a 1<sup>st</sup> place medal or prize in one of four dances. **Method Two**, using Dance Points, will be tried.

**Step Seven: Breaking a Tie, Method Two.**

If two dancers tie on Total Championship Points and have the same number of 1<sup>st</sup> place medals or prizes or no 1<sup>st</sup> place medals or prizes, **Method Two** is used to break the tie.

You will have one Individual Dance sheet for each dance, like the ones we tabulated under Step Four. We converted Dance Points to Placings, and then Placings to Championship Points, but now we need to go back to the Dance Points. For each of the dancers who are tied, determine the sum of their Dance Points for all four dances. Here is an example, showing just the two tied dancers:

Fling

Dancer	Judge B (left)	Judge C (center)	Judge A (right)	TOTAL Dance Points (from Individual Dance Sheet)	Placing	Championship Points
454	37	37	91	165	5	37
455	53	91	37	181	4	53

## Sword

Dancer	Judge A (left)	Judge B (center)	Judge C (right)	TOTAL Dance Points (from Individual Dance Sheet)	Placing	Championship Points
454	53	71	53	177	4	53
455	37	23	37	97	5	37

## Seann Triubhas

Dancer	Judge C (left)	Judge A (center)	Judge B (right)	TOTAL Dance Points (from Individual Dance Sheet)	Placing	Championship Points
454	71	71	53	195	3	71
455	91	91	71	253	2	91

## Strathspey/Reel

Dancer	Judge A (left)	Judge B (center)	Judge C (right)	TOTAL Dance Points (from Individual Dance Sheet)	Placing	Championship Points
454	91	53	71	215	2	91
455	71	71	53	195	3	71

**Method 2**

No.	Fling	Sword	ST	Reel	Total
454	165	177	195	215	<b>752</b>
455	181	97	253	195	726

Total Dance Points:

Dancer #454:  $165 + 177 + 195 + 215 = 752$

Dancer #455:  $181 + 97 + 253 + 195 = 726$

Dancer #454 has more total Dance Points and therefore finishes ahead of Dancer #455. **It is not necessary to use any other steps to break the tie.**

The result of the Championship is therefore:

Dancer #	Fling	Sword	ST	S/R	Total Championship Points	Results
451	<b>137</b>	<b>137</b>	<b>37</b>	<b>23</b>	<b>334</b>	<b>2</b>
452	<b>137</b>	<b>91</b>	<b>53</b>	<b>53</b>	<b>334</b>	<b>3</b>
453	<b>71</b>	<b>71</b>	<b>137</b>	<b>137</b>	<b>416</b>	<b>1</b>
454	<b>37</b>	<b>53</b>	<b>71</b>	<b>91</b>	<b>252</b>	<b>4</b>
455	<b>53</b>	<b>37</b>	<b>91</b>	<b>71</b>	<b>252</b>	<b>5</b>
456	<b>23</b>	<b>23</b>		<b>37</b>	<b>97</b>	<b>6</b>
457	<b>0</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>23</b>	
458	<b>0</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>23</b>	

**Step Eight: Breaking a Tie, Method Three.**

If two dancers tie and neither **Methods One** nor **Two** can break the tie, use **Method Three**. Go back to the Individual Dance worksheet and for each of the tied dancers, count how many times he or she placed (any of the spots first through sixth) on each of the Judges' Sheets. For example, if all three judges placed a dancer on the fling, two did on the sword, and all three did on the remaining two dances, that dancer has a total of 11 Judges' Placings. If all three judges placed the other dancer in all four dances, that dancer has a total of 12 Judges' Placings, and the tie is broken in that dancers' favor.

Dancer #	HP	BB	VM	HL	Total Premiership Points	No. of Firsts	Dance Points (From Individual Dance Sheets)	No. of Judges Prizes	Results
353	<b>137</b>	<b>137</b>	<b>137</b>	<b>137</b>	<b>548</b>		<b>1644</b>		<b>1</b>
352	<b>91</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>364</b>		<b>1018</b>		<b>2</b>
357	<b>71</b>	<b>71</b>		<b>37</b>	<b>179</b>		<b>539</b>		<b>4</b>
356	<b>53</b>	<b>53</b>	<b>71</b>	<b>23</b>	<b>200</b>		<b>610</b>		<b>3</b>
354	<b>37</b>		<b>23</b>	<b>53</b>	<b>113</b>	<b>0</b>	<b>302</b>		
359	<b>37</b>	<b>23</b>	<b>53</b>		<b>113</b>	<b>0</b>	<b>302</b>		
358		<b>37</b>	<b>37</b>	<b>71</b>	<b>145</b>		<b>542</b>		<b>5</b>

## HP

Judge C		Judge B		Judge E	
353	137	353	137	353	137
352	91	357	91	352	91
357	71	352	71	357	71
356	53	358	53	356	53
<b>354</b>	37	356	37	<b>359</b>	37
355	23	<b>359</b>	23	<b>354</b>	23

## BB

Judge A		Judge D		Judge B	
353	137	353	137	353	137
352	91	352	91	352	91
357	71	356	71	358	71
356	53	357	53	357	53
358	37	<b>359</b>	37	356	37
<b>359</b>	23	358	23	<b>359</b>	23

## VM

Judge E		Judge F		Judge A	
353	137	353	137	353	137
352	91	352	91	352	91
358	71	356	71	356	71
359	53	359	53	359	53
356	37	358	37	358	37
354	23	354	23	355	23

## HL

Judge C		Judge D		Judge F	
353	137	353	137	353	137
354	91	352	91	352	91
358	71	358	71	358	71
356	53	357	53	357	53
352	37	356	37	356	37
357	23	354	23	354	23

**Method 3** (No. of Judge's Placings)

No.	HP	BB	VM	HL	Total
354	2	-	2	3	7
359	2	3	3	-	8

Dancer 354 was placed by two judges in the HP and VM and by all three judges in the HL for a total of 7 Judge's placings.

Dance 359 was placed by two judges in the HP and all three judges for the BB and VM for a total of 8 Judge's placings.

Dancer #	HP	BB	VM	HL	Total Premiership Points	No. of Firsts	Dance Points (From Individual Dance Sheets)	No. of Judges Prizes	Results
354	37		23	53	113	0	302		
359	37	23	53		113	0	302	8	6

Dancer #359 has more Judge's placings and therefore finishes ahead of Dancer #354.

If dancers are still tied after using **Method Three**, they finish in a tie and they receive the same prize. **Use no further methods to break the tie.**

### **Finally, Before Handing the Results to the Announcer**

Be sure that the hand tabulation agrees with the computer result. Be sure all the scrutineers agree. Finally, take a look at the results. Do they look plausible, or does anything raise doubts? If a dancer who has never done well before is listed as the champion, or if a dancer who usually wins is listed far down in the rankings, now is the time to double-check. Upsets do occur. That's why we have contests, instead of just handing the awards to the expected winner.

However, mistakes do happen. That is why final checks are such an important part of the process. It is always better to catch mistakes before the results are announced.

Should any points arise not covered by the SOBHD Scrutineering Rules, the matters shall be left for the judges to decide and their decision shall be final. Before arriving at a decision, the judges may consult with the organizer if they deem it advisable to do so.

When possible provide copies of the Award results and Judge's Postings to the judges before or at the same time as the results are announced. Always remember for any event/dance judged by three judges, the postings must be display (after awards are announced).

### **Test Yourself From Start to Finish**

On the following pages you will find three Judges' Sheets for each of four dances, and sheets to enter all of your tabulations. The results have been devised to give you practice at breaking ties. Work through these sheets, and then check Answer C, pages 26 – 32. If you can handle this example, you are ready for anything!

Keep track of the different judges. They will change places for each dance. Color coding helps here.

In Championships, Premierships, or Choreography (whenever 3 judges adjudicate an event) the first six placings of each judge must be displayed (after all awards are announced).

Fling

Dancer	Judge's Marks A
161	77
162	76
163	84
164	82
165	79
166	74
167	80
168	78
169	85
170	90

Dancer	Judge's Marks B
161	82
162	79
163	82 ½
164	83
165	81
166	75
167	80
168	77
169	84
170	83 ½

Dancer	Judge's Marks C
161	70
162	67
163	78
164	71
165	77
166	68
167	74
168	69
169	77 ½
170	80

## SWORD

Dancer	Judge's Marks C
161	74
162	82
163	79
164	75
165	77
166	72
167	0 disq.
168	0 disq.
169	80
170	81

Dancer	Judge's Marks A
161	83
162	88
163	91
164	79
165	80
166	77
167	0 disq.
168	0 disq.
169	87
170	89

Dancer	Judge's Marks B
161	82
162	83 ½
163	83
164	84
165	85
166	78
167	0 disq.
168	0 disq.
169	81
170	84 ½

## Seann Triubhas

Dancer	Judge's Marks B
161	81 ½
162	84
163	85
164	80
165	83
166	77
167	79
168	78
169	82
170	81

Dancer	Judge's Mark C
161	73
162	80
163	81
164	74
165	78
166	70
167	71
168	72
169	76
170	75

Dancer	Judge's Marks A
161	80
162	90
163	86
164	77
165	84
166	79
167	81
168	78
169	87
170	83

## Reel

Dancer	Judge's Marks A
161	88
162	83
163	84
164	79
165	91
166	86
167	89
168	85
169	90
170	81

Dancer	Judge's Marks B
161	80 ½
162	79
163	81
164	73
165	80
166	77
167	78
168	74
169	82
170	76

Dancer	Judge's Marks C
161	72
162	71
163	77
164	70
165	78
166	68
167	74
168	67
169	80
170	73













Age Group: \_\_\_\_\_

DATE: \_\_\_\_\_

	JUDGE		JUDGE		JUDGE		Placing
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

	JUDGE		JUDGE		JUDGE		Placing
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

	JUDGE		JUDGE		JUDGE		Placing
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

	JUDGE		JUDGE		JUDGE		Placing
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

Champion/Winner: \_\_\_\_\_ 1st RU \_\_\_\_\_ 2nd RU \_\_\_\_\_ 3RU \_\_\_\_\_ 4th RU \_\_\_\_\_ 5th RU \_\_\_\_\_

## **How To Scrutineer A Competition**

**Step One:** Collect the judges' sheets for a dance as soon as it is completed. Quickly make sure all marks are legible, that every dancer has a score and that the judge has signed the sheet. If something is amiss, approach the judge as soon as possible but not during a dance (i.e. at the end of the age group/section).

**Step Two:** Convert each Judge's Marks to a rank order. The dancer with the highest mark is 1, the next highest is 2, and so on through number 6. In a regular competition with large classes, the organizer will request that you rank placings to a specific number beyond 6 according to the number of prizes to be awarded.

The Judge's Marks are important and should only be used for determining placings. A small difference in Judge's Marks counts the same as a large difference. Only the placings count.

**Step Three:** Convert dancers' placings to Dance Points, using only this scale, as approved effective January 2017 by the Scottish Official Board of Highland Dancing (SOBHD)

1st place	137
2nd place	91
3rd place	71
4th place	53
5th place	37
6th place	23

### Fling – Intermediate 13 & Over

Dancer	Judge's Mark	Placing	Dance Points
498	50		
499	58	3	71
500	55	6	23
501	60	1	137
503	51		
504	59	2	91
505	53		
506	56	4	53
507	49		
508	48		
509	55 ½	5	37

## **Step Four:**

Transfer the results to the Aggregate Worksheet. Remember: If a Judge gives two dancers identical marks in one dance and both are high enough to finish in the organizers' number of placings, both dancers get the rank of the higher placing. For instance, if they tied for third place, they both get the Dance Points for finishing third. No one places fourth. The dancer with the next highest marks places fifth.



Competition Tally Form

Classification :

Dance:

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st	501			137	4th	506			53
2nd	504			91	5th	509			37
3rd	499			71	6th	500			23

Dance:

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st				137	4th				53
2nd				91	5th				37
3rd				71	6th				23

Dance:

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st				137	4th				53
2nd				91	5th				37
3rd				71	6th				23

Dance:

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st				137	4th				53
2nd				91	5th				37
3rd				71	6th				23

Dance:

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st				137	4th				53
2nd				91	5th				37
3rd				71	6th				23

Dances (Abbreviate)

	No.	Fling	Sword	ST	Lilt		Total	Final Place	Trophy Winner
A G G R E G A T E	501	137	/	/	/	/			No:
	504	91	/	/	/	/			Name
	499	71	/	/	/	/			City/St/Prov:
	506	53	/	/	/	/			
	509	37	/	/	/	/			
	500	23	/	/	/	/			Name of Trophy:
			/	/	/	/			
			/	/	/	/			
			/	/	/	/			

Call Back: \_\_\_\_\_

**\*\*Check Yourself:** Here are the rest of the marks for a competition. Using one of the Aggregate worksheets above determine the placings, the number of Dance Points, and Aggregate Trophy Winner. Compare your answers to Answer D Page 33

Sword – Intermediate 13 & Over

Dancer	Judge's Mark	Placing	Dance Points
498	DQ		
499	DQ		
500	73		
501	76		
503	65		
504	70		
505	71		
506	78		
507	64		
508	63		
509	69		

ST – Intermediate 13 & Over

Dancer	Judge's Mark	Placing
498	60	
499	52	
500	65	
501	61	
503	53	
504	64	
505	59	
506	58	
507	54	
508	55	
509		

Lilt – Intermediate 13 & Over

Dancer	Judge's Mark	Placing	Dance Points
498	64		
499	63		
500	68		
501	66		
503	61		
504	62		
505	66 ½		
506	67		
507	60 ½		
508	60		
509	65		

**Finally, Before Handing the Results to the Announcer**

Be sure all the scrutineers agree. Finally, take a look at the results. Do they look plausible, or does anything raise doubts? If a dancer who has never done well before is listed as the winner, or if a dancer who usually wins is listed far down in the rankings, now is the time to double-check. Upsets do occur. That's why we have contests, instead of just handing the awards to the expected winner.

However, mistakes do happen. That is why final checks such an important part of the process. It is always better to catch mistakes before the results are announced.

Should any points arise not covered by the SOBHD Scrutineering Rules, the matters shall be left for the judge(s) to decide and their decision shall be final. Before arriving at a decision, the judge(s) may consult with the organizer if they deem it advisable to do so.



**Answers to Self-Checks****A. (Page 3)**

Dancer Number	Judge's Marks	
221	74	<b>5</b>
222	75	<b>4</b>
223	68	
224	78	<b>1</b>
225	73	<b>6</b>
226	76	<b>2</b>
227	65	
228	75 ½	<b>3</b>

**B. (Pages 6 & 7)**

Dancer	Judge B (left)	Judge C (center)	Judge A (right)	TOTAL Dance Points	Placing	Championship Points
341	4 <b>53</b>	4 <b>53</b>	3 <b>71</b>	<b>177</b>	4	<b>53</b>
342						
343	5 <b>37</b>		6 <b>23</b>	<b>60</b>	5 tie	<b>37</b>
344						
345		6 <b>23</b>	5 <b>37</b>	<b>60</b>	5 tie	<b>37</b>
346	3 <b>71</b>	2 <b>91</b>	4 <b>53</b>	<b>215</b>	3	<b>71</b>
347	6 <b>23</b>	5 <b>37</b>		<b>60</b>	5 tie	<b>37</b>
348						
349	2 <b>91</b>	3 <b>71</b>	1 <b>137</b>	<b>299</b>	2	<b>91</b>
350	1 <b>137</b>	1 <b>137</b>	2 <b>91</b>	<b>365</b>	1	<b>137</b>

Ties are not broken in an individual dance.

**Answers to Self-Checks**  
**C. (Pages 13-20)**

Individual  
 Dance  
 Sheet

**FUSTA HS Manual**

**DANCE: FLING**

**DATE: April 2017**

**Premier**

NO.	Individual Judge's Placing Judge Left (A)	Individual Judge's Placing Judge Center (B)	Individual Judge's Placing Judge Right (C)	TOTAL Dance Points	PLACING	Championship Points
170	137	91	137	365	1	137
169	91	137	71	299	2	91
163	71	53	91	215	3	71
164	53	71	23	147	4	53
167	37		37	74	6	23
165	23	23	53	99	5	37
161		37		37		

POINTS: 1st = 137      4th = 53  
 2nd = 91              5th = 37  
 3rd = 71              6th = 23



Individual  
Dance  
Sheet

**FUSTA HS Manual**

**DANCE: ST**

**DATE: April 2017**

**Premier**

NO.	Individual Judge's Placing ( Judge Left ) ( B )	Individual Judge's Placing ( Judge Center ) ( C )	Individual Judge's Placing ( Judge Right ) ( A )	TOTAL Dance Points	PLACING	Championship Points
163	137	137	71	345	1	137
162	91	91	137	319	2	91
165	71	71	53	195	4	53
169	53	53	91	197	3	71
161	37			37	6	23
170	23	37	37	97	5	37
164		23		23		
167			23	23		

POINTS: 1st = 137      4th = 53  
 2nd = 91              5th = 37  
 3rd = 71              6th = 23

Individual  
Dance  
Sheet

**FUSTA HS Manual**

**DANCE: REEL**

**:: April 2017**

**Premier**

NO.	Individual Judge's Placing Judge Left ( A )	Individual Judge's Placing Judge Center ( B )	Individual Judge's Placing Judge Right ( C )	TOTAL Dance Points	PLACING	Championship Points
165	137	57	91	285	2	1
169	91	137	137	365	1	137
167	71	23	53	147	4	57
161	53	71	23	147	4	57
166	37			37	6	23
168	23			23		
163		91	71	162	3	71
162		37		37	6	23
170			37	37	6	23

POINTS: 1st = 137      4th = 53  
 2nd = 91              5th = 37  
 3rd = 71              6th = 23



**Method 1 (Number of Firsts)**

No.	
164	n/a
167	n/a
161	n/a

**Method 2 (Dance Points/Dance)**

No.	Fling	Sword	ST	Reel	Total
164	147	94	23		264
167	74		23	147	244
161	37	60	37	147	281

**Method 3 (Number of Judge's Placings)**

No.					

Age Group: Test Yourself**FUSTA HS MANUAL**

DATE: APRIL 2017

FLING

	JUDGE A		JUDGE B		JUDGE C		Placing
1	<u>170</u>	1	<u>169</u>	1	<u>170</u>	1	<u>170</u>
2	<u>169</u>	2	<u>170</u>	2	<u>163</u>	2	<u>169</u>
3	<u>163</u>	3	<u>164</u>	3	<u>169</u>	3	<u>163</u>
4	<u>164</u>	4	<u>163</u>	4	<u>165</u>	4	<u>164</u>
5	<u>167</u>	5	<u>161</u>	5	<u>167</u>	5	<u>165</u>
6	<u>165</u>	6	<u>165</u>	6	<u>164</u>	6	<u>167</u>

SWORD

	JUDGE C		JUDGE A		JUDGE B		Placing
1	<u>162</u>	1	<u>163</u>	1	<u>165</u>	1	<u>170</u>
2	<u>170</u>	2	<u>170</u>	2	<u>170</u>	2	<u>162</u>
3	<u>169</u>	3	<u>162</u>	3	<u>164</u>	3	<u>163</u>
4	<u>163</u>	4	<u>169</u>	4	<u>162</u>	4	<u>165</u>
5	<u>165</u>	5	<u>161</u>	5	<u>163</u>	5	<u>169</u>
6	<u>164</u>	6	<u>135</u>	6	<u>161</u>	6	<u>164</u>

ST

	JUDGE B		JUDGE C		JUDGE A		Placing
1	<u>163</u>	1	<u>163</u>	1	<u>162</u>	1	<u>163</u>
2	<u>162</u>	2	<u>162</u>	2	<u>169</u>	2	<u>162</u>
3	<u>165</u>	3	<u>165</u>	3	<u>163</u>	3	<u>169</u>
4	<u>169</u>	4	<u>169</u>	4	<u>165</u>	4	<u>165</u>
5	<u>161</u>	5	<u>170</u>	5	<u>170</u>	5	<u>170</u>
6	<u>170</u>	6	<u>164</u>	6	<u>167</u>	6	<u>161</u>

REEL

	JUDGE A		JUDGE B		JUDGE C		Placing
1	<u>165</u>	1	<u>169</u>	1	<u>169</u>	1	<u>169</u>
2	<u>169</u>	2	<u>163</u>	2	<u>165</u>	2	<u>165</u>
3	<u>167</u>	3	<u>161</u>	3	<u>163</u>	3	<u>163</u>
4	<u>161</u>	4	<u>165</u>	4	<u>167</u>	4	<u>167</u>
5	<u>166</u>	5	<u>162</u>	5	<u>170</u>	4	<u>161</u>
6	<u>168</u>	6	<u>167</u>	6	<u>161</u>	6 EQ	<u>166/162/170</u>

Champion/Winner: 163 1st RU 169 2nd RU 170 3RU 165 4th RU 162 5th RU 161 (tie broken by Dance Points)





Competition Tally Form

Classification :

Dance Fling

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st	501			137	4th	506			53
2nd	504			91	5th	509			37
3rd	499			71	6th	500			23

Dance Sword

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st	506			137	4th	505			53
2nd	501			91	5th	504			37
3rd	500			71	6th	509			23

Dance ST

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st	500			137	4th	498			53
2nd	504			91	5th	505			37
3rd	501			71	6th	506			23

Dance Lilt

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st	500			137	4th	501			53
2nd	506			91	5th	509			37
3rd	505			71	6th	498			23

Dance:

	No.	Name	City/St/Prov	Points		No.	Name	City/St/Prov	Points
1st				137	4th				53
2nd				91	5th				37
3rd				71	6th				23

Dances (Abbreviate)

A G G R E G A T E	No.	Fling	Sword	ST	Lilt	Total	Final Place	Trophy Winner
	501	137	91	71	53	352		No: <b>500</b>
	504	91	37	91		219		Name
	499	71				71		
	506	53	137	23	91	30		
	509	37	23		37	97		City/St/Prov:
	500	23	71	137	137	<b>368</b>	<b>Winner</b>	
	505		53	37	71	161		
	498			53	23	76		
								Name of Trophy:

Call Back: \_\_\_\_\_

Appendix A - Judge's Handwriting sample (4 x 6 index card)

<b>0</b>	
<b>1</b>	
<b>2</b>	
<b>3</b>	
<b>4</b>	
<b>5</b>	
<b>6</b>	
<b>7</b>	
<b>8</b>	
<b>9</b>	

**JUDGE** \_\_\_\_\_ :

Appendix B - Paper work for manual scrutineering

Please see blank samples of worksheets for manual scrutineering.





**Method 1 (Number of Firsts)**

No.	

**Method 2 (Dance Points/Dance)**

No.					

**Method 3 (Number of Judge's Placings)**

No.					

Age Group: \_\_\_\_\_

DATE: \_\_\_\_\_

JUDGE		JUDGE		JUDGE		Placing	
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

JUDGE		JUDGE		JUDGE		Placing	
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

JUDGE		JUDGE		JUDGE		Placing	
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

JUDGE		JUDGE		JUDGE		Placing	
1	_____	1	_____	1	_____	1	_____
2	_____	2	_____	2	_____	2	_____
3	_____	3	_____	3	_____	3	_____
4	_____	4	_____	4	_____	4	_____
5	_____	5	_____	5	_____	5	_____
6	_____	6	_____	6	_____	6	_____

Champion/Winner: \_\_\_\_\_ 1st RU \_\_\_\_\_ 2nd RU \_\_\_\_\_ 3RU \_\_\_\_\_ 4th RU \_\_\_\_\_ 5th RU \_\_\_\_\_









## Competition Tally Form

Classification :

Dance:

No.			Name			Points		
1st			137	4th			53	
2nd			91	5th			37	
3rd			71	6th			23	

Dance:

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Dance:

No.			Name			Points		
1st			137	4th			53	
2nd			91	5th			37	
3rd			71	6th			23	

### Dances (Abbreviate)

A  
G  
G  
R  
E  
G  
A  
T  
E

No.						Total	Final Place	Trophy Winner
								No:
								Name
								Hometown:
								Name of Trophy:

Call Back: \_\_\_\_\_

## Competition Tally Form

Classification :

Dance:

No.	Name	City/St/Prov	Points	No.	Name	City/St/Prov	Points
1st			137	4th			53
2nd			91	5th			37
3rd			71	6th			23

Dance:

No.	Name	City/St/Prov	Points	No.	Name	City/St/Prov	Points
1st			137	4th			53
2nd			91	5th			37
3rd			71	6th			23

Dance:

No.	Name	City/St/Prov	Points	No.	Name	City/St/Prov	Points
1st			137	4th			53
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Dance:

No.	Name	City/St/Prov	Points	No.	Name	City/St/Prov	Points
1st			137	4th			53
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Dance:

No.	Name	City/St/Prov	Points	No.	Name	City/St/Prov	Points
1st			137	4th			53
2nd			91	5th			37
3rd			71	6th			23

### Dances (Abbreviate)

	No.					Total	Final Place	Trophy Winner
A G G R E G A T E								No:
								Name
								City/St/Prov:
								Name of Trophy:

Call Back: \_\_\_\_\_





